

## **Expression of Interest (EOI)**

### **Guidelines to the Eligible Consultants for preparing EOI**

The interested consultants are requested to submit the Expression of Interest (EOI) for “Consultancy Services for Preparation of Detailed Project Report (DPR) of Municipal-level Agriculture and Livestock Service Centers” with the following information as per the prescribed guidelines and formats.

#### **1. A letter of interest duly signed by the authorized representative shall be addressed to:**

Chief,  
Rural Enterprise and Economic Development Project  
Economic Corridor Office  
Dadeldhura  
Nepal.

#### **2. Eligibility**

The interested Consultants are requested to submit following valid documents to prove their eligibility:

1. Firm Registration Certificate
2. VAT Registration Certificate
3. Tax Clearance Certificate of F/Y 2077/2078

#### **3. Technical and Managerial Capability**

The interested Consultants are requested to submit Profile of Consulting Firm which illustrates technical and managerial capability.

#### **4. General Work Experiences within Last 10 Years**

The Consultants are requested to submit general work experience completed within last 10 years in the following format. Please fill up following format for each assignment.

Name of Assignment:	Country:
Location:	Start Date: (day/month/year)
Name of Client:	Completion Date: (day/month/year)
Total Person-Months provided (only for key professional staff): Name: Position: Person-Month:	
Type and Detailed Narrative Description of Assignment:	Whether the Firm Provided Service as: (Cross appropriate box)

	(a) lead firm <input type="checkbox"/> (b) joint-venture firm <input type="checkbox"/> (c) associate firm <input type="checkbox"/>
Nature of Service Provided: (Cross appropriate boxes)  (a) Independent monitoring of the project <input type="checkbox"/> (b) planning, preparation and investigation <input type="checkbox"/> (c) Technical Assistance <input type="checkbox"/> (d) others (mention) <input type="checkbox"/>	Total Project Cost (NRs):    
	Total Contract Amount (NRs.):   

Name of Firm: \_\_\_\_\_

Signature of Authorized Representative: \_\_\_\_\_

Seal: \_\_\_\_\_

*(Note: Each assignment shall be supported by evidences.)*

## 5. Specific Experiences

The Consultants are requested to submit specific work experience completed within last 10 years in the following format. Please fill up following format for each assignment.

Name of Assignment			
Name of Client			
Country		Location within Country	
Participation	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	As lead firm As Joint venture partner As associate firm	
Contract Amount	NRs.	(US\$)	
Source of Financing			
Consultancy Services			
(i) Number of staffs			
(ii) Number of person/man months			
Duration of Consultancy Assignment:			
Start Date		(dd/mm/yyyy)	
Completion Date		(dd/mm/yyyy)	
Name of Associate Firms (if any)			

Name of Senior Staff (Team Leader) Involved and Functions Performed
• Detailed Narrative Description of the Assignment

Name of Firm: \_\_\_\_\_

Signature of Authorized Representative: \_\_\_\_\_

Seal: \_\_\_\_\_

*(Note: Each assignment shall be supported by evidences.)*

NOTE: The consultant should obtain minimum 50 percent marks to qualify for shortlisting.